



etb

Bord Oideachais agus
Oiliúna Dhún na nGall
*Donegal Education and
Training Board*

Local Youth Club Grant Scheme 2014

If your Youth Club or Youth Group is making an application to Donegal ETB for a grant under the Local Youth Club Grant Scheme, you must submit:

1) a Charitable Status Number

OR

2) a Tax Registration Number

The application form for a Tax Registration Number is attached. There are two easy steps to submitting a Tax Registration Number for your Youth Club Grant application:

1. Print out and complete the registration form, then sent it to:

Office of the Revenue Commissioner
Registrations Section
High Road
Letterkenny
Co. Donegal

Revenue will issue you with a letter containing a Tax Registration Number.

2. When you receive the letter from the Revenue Commissioner, you must forward a copy of that letter to this office.

Please contact me if you have any questions in relation to this matter.

Yours sincerely,

Aidan Mc Closkey
Local Youth Club Grants Committee

Registration Form for voluntary non-profit making organisations



This form should only be used where a voluntary non-profit making organisation wishes to register for tax (see **B** below). It should not be used by profit making groups, partnerships, companies, etc. who must register using either a form TRI or TR2. Complete all parts of this form as required in BLOCK LETTERS, sign the declaration and return it to the organisation's Revenue District Office. Without accurate information the registration will be delayed and/or you may experience delays with regard to the documentation you require.

A Name and Address

Name of group

Address of group

B Reason for seeking tax registration

Indicate the reason why the group is seeking tax registration at this stage - tick relevant box.

Application for tax clearance certificate

Application for Section 980 certificate

Other, specify

C Responsible Person

Name of Responsible person of group

Address of Responsible person

D Group Details

What is(are) the objective(s) of the group?

How is the group funded?

If any individual will benefit from the activities or finances of the group/organisation give details

How are any surplus funds to be utilised?

Will the group/organisation apply for Charity/Sports exemption?

Yes (tick box)

E Declaration

I declare that the particulars supplied by me in this application are true in every respect.

Signed

Capacity

Date (dd/mm/yyyy)