## Finn Valley Centre for Education Course Information 2014-2016

Finn Valley Centre for Education, Main Street, Stranorlar, Co. Donegal Phone: 074 91 90610

## etb Bord Oldeachais ag Ollisina Dèsin na no Donegal Education e Training Boord



## \*Courses Subject to Change and Minimum Enrolment

Entry Level Requirements	COURSE TITLE: DURATION: DAYS: HOURS:	FETAC Level 5 Certificate in Nursing Studies 2 Years September 2014 – May 2016 Mon, Tues & Wednesday 9:30am – 1:45pm & Thurs 9:30am – 12:45pm	Progression Routes
Junior Certificate Or FETAC Level 3 Certificate or High Level of numeracy and literacy skills and ability to work independently	Subjects:	Anatomy & Physiology  Nursing Theory and Practice  Safety & Health at Work  Care of the Older Person  Human Growth and Development  Care Provision and Practice  Communications  Patient/Manual Handling & Occupational First Aid	FETAC Level 6 Certificate or Third Level or Employment
		Work Experience (*subject to Garda Vetting)	

Entry Level Requirements  Junior Certificate	COURSE TITLE: DURATION: DAYS: HOURS:	FETAC Level 4 Major Award in Office Skills 2 Years September 2014 – May 2016 Monday, Tuesday & Wednesday 9:30am to 12:45pm		Progression Routes
		General Office Skills	Business Calculations	
Or		Reception Skills	Communications	FETAGL
FETAC Level 3 Certificate		Business English	Database Methods	FETAC Level 5 or
or High Level of	Subjects:	Bookkeeping & Accounts	Spreadsheet Methods	Leaving Certificate
numeracy and literacy skills and ability to work independently			Work Experience	or Employment

Entry Level Requirements	COURSE TITLE: DURATION: DAYS: HOURS:	FETAC Level 4 Minor Awards 1 year September 2014 – May 2015 Friday only - 9:30am to 1:45pm	Progression Routes
Junior Certificate Or FETAC Level 3 Certificate or High Level of numeracy and literacy skills and ability to work independently	Subjects:	Bookkeeping and Accounts  Entrepreneurial Skills	FETAC Level 4 or Leaving Certificate or Employment

Entry Level Requirements	COURSE TITLE: DURATION: DAYS: HOURS:	FETAC Level 5 Certificate in Early Childhood Care & Education 2 Years September 2014 – May 2016 Mon, Tues, Thurs 9:30am to 1:45pm & Fri 9:30am – 12:45pm	Progression Routes
Junior Certificate Or FETAC Level 3 Certificate or High Level of numeracy and literacy skills and ability to work independently	Subjects:	Child Development Level 5 Early Childhood Education & Play Level 5	FETAC Level 6 Certificate or Third Level or Employment
		Child Health and Well Being Level 5 Work Experience Level 5 (*subject to Garda Vetting)	
		Communications Level 5  Early Care & Education Practice Level 5	
		Children with Additional Needs Level 5	
		Equality and Diversity in Childcare Level 5	

Who is eligible? Anyone who is over 18, but priority will be given to those with less than upper second level education What will it cost? Tuitions is free to any adult with less than upper second level education or medical card holders. Individuals in employment who have attained upper second level education will be charge fees.

Investing in your future. THIS PROJECT IS CO-FUNDED BY THE IRISH GOVERNMENT AND THE EUROPEAN UNION UNDER THE EUROPEAN SOCIAL FUND







