

School Improvement Plan / DEIS Action Planning for Improving Homework September 2013 – May 2016

Summary of Main Strengths	<ul style="list-style-type: none"> • There are a number of systems and procedures already in place to promote good practice in relation to homework. In particular the Homework Journal provides opportunities for ensuring homework is done fully. • A Homework policy is already in place which, if fully implemented, should bring about an improvement in Homework completion rates and attainment rates. • The Pastoral Care class has traditionally been used by Class Teachers to focus on the importance of homework reinforcing the emphasis placed on homework in the school.
Summary of areas prioritised for improvement	<ul style="list-style-type: none"> • Teachers to ensure that Homework Policy is consistently and fully implemented. • Teachers to ensure that Homework Journal is used properly by students on a daily basis. • Students to write all homework in the journals and ensure that there is an entry for every subject each day. • Students to complete all types of homework each. • Improve the quality of the homework being presented for correction. • Improve the quality of monitoring and reporting of homework completed. • Parents to play a more proactive role in improving homework practice with their children.
Actions to support implementation of School Improvement Plan	<ul style="list-style-type: none"> • Review and implement the Homework policy consistently. • Revise the Homework Journal to ensure it is fit for purpose and to place new emphasis on homework. • Draw up a Homework Practice PowerPoint for students. • Proactively engage parents in improving Homework Practice. • Draw up Guidelines for teachers in relation to Homework. • Regular monitoring of Homework Journals and homework by Class Teachers and Subject Teachers to embed good practice by students and teachers. • Prioritise funding for a Homework Club.

SMART Targets for School Improvement Plan

Improvement Target 1	Required Actions	Person(s) responsible	Measurable Outcomes Success Criteria	Timeframe	Review Dates
To ensure adequate time is spent doing Homework - appropriate to the level of ability. In Year 1 get students to engage properly in homework; in Year 2 get students engaging for a set and standardised amount of time; in Year 3 the quality of homework should be of a high standard	1. A Homework Timetable is to be drawn up by Team and distributed to class teachers. A class period is to be allocated to discuss the importance of homework. Time will be spent helping students to fill in the homework timetable	Teaching and Learning Committee Class Teachers	Class teachers will have distributed the timetable and students will have begun using it.	September 2013	September 2014
	2. A PowerPoint on Homework Practice to be designed and delivered by each class teacher to their class group.	Teaching and Learning Committee	All class groups will have viewed, discussed and learned from the PowerPoint	By end of first term 2013	September 2014
	3. A Memo to be sent to each teacher regarding Guidelines for Homework Practice <div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="width: 30%;"> <p>✚ First Year</p> <p>✚ Second Year</p> <p>✚ Third Year</p> <p>✚ Fourth Year:</p> <p>✚ Fifth Year:</p> </div> <div style="width: 65%;"> <p>1.5 – 2 hours</p> <p>2 – 2.5 hours</p> <p>2.5 – 3 hours</p> <p>2.5 – 3 hours</p> <p>3 hours</p> </div> </div>	Teaching and Learning Committee	Teachers will be implementing the guidelines	September 2013	September 2014
	4. A Homework timetable to be included in back of the Student Journal (one per term). Homework Policy also to be included in Teacher Journal	Teaching and Learning Committee Mr Duggan Ms Clarke	New editions of both books to have the relevant documentation	September 2014	September 2014

	5. Homework is to be assigned at the end of each class. Homework to be varied, in order to keep the student engaged	All Subject Teachers	All students engaged in homework on a daily basis	September 2013	September 2014
	6. A Homework Club to be set up subject to resources. Students to receive help to complete homework/study.	Principal	Students are completing their homework on a more regular basis and to a better standard	September 2013	September 2014
Improvement Target 2	Required Actions	Person(s) responsible	Measurable Outcomes Success Criteria	Timeframe	Review Dates
To ensure the School Journal is being used properly by each class group	1. An announcement is to be made each morning during Pastoral Care regarding the use of the Journal/completing homework (Over two weeks)	Class Teachers	Students begin using the Journal properly	September 2013	September 2014
	2. Students are to fill in their Journal for the week during Pastoral Care - checked by class teacher	Class Teachers	Journal is being fully utilised	September 2013	
	3. Students to record homework in full (E.g. Finish Q's on Page 66). If no homework is given, this is also to be noted. Therefore each day, diary should be completed in full.	Class Teachers Subject Teachers	Journal is being fully utilised	September 2013	
	4. Teachers are to write the homework on the board during the last five minutes of class to ensure all students have time to record it.	Subject Teachers			

	5. Three Journals to be checked at random by subject teacher to ensure homework is written in. Teacher to initial diary beside their subject. Class teacher also to check diaries at random each morning in Pastoral Care.	Subject Teacher Class Teacher	Culture of journal use, teacher engagement and homework completion becoming embedded	On-going basis from September 2013	September 2014
	6. The teachers involved in the Teaching & Learning committee to target various class groups to inspect journals.	Teaching and Learning Committee	Culture of journal use, teacher engagement and homework completion becoming embedded	On-going basis from September 2013	September 2014
	7. Teaching & Learning Committee to collect journals from class groups and completed an analysis based on: number of diaries fully completed; number signed by subject teachers/class teachers; number using journal to convey notes from Parent-Teacher and vice versa. Results to inform on-going practice	Teaching and Learning Committee	Results will indicate that the use of the journal has become embedded	Last term of year	September 2014
Improvement Target 3	Required Actions	Person(s) responsible	Measurable outcomes Success Criteria	Timeframe	Review Dates
To improve Parental support – in relation to Homework & School Journal	1. A survey to be carried out among parents regarding the completion of homework by the student.	Principal Teaching & Learning Committee	Parental Feedback received and used to inform practice and policy	Christmas 2013	September 2014
	2. A letter was sent home to all Parents informing them about the importance of completing homework. Parents to be asked to sign the student journal each night – after the student has completed his/her homework.	Principal	Parents more engaged in ensuring homework is done and journal is signed each night	Start of each Academic Year	September 2014
	3. Student Journals are to be brought to	Class teachers	Parents more aware of	Each P/T	September

	Parent/Teacher Meetings by the Class teacher and discussed with Parents.	Parents	the importance of homework and are aware of cooperation rate of their children	Meeting	2014
	4. Parents to be informed of the importance of parental involvement at all information and induction evenings	Principal Ms Clarke Ms Summerville	Parents aware of the use of the journal	On-going as each meeting occurs	September 2014
	5. Students to be informed of the role of parents in the monitoring of homework and in the use of the journal both at initial induction and during Pastoral Care	Ms Clarke Class Teachers	Students aware of the role of parents	September 2013	September 2014